

West Carroll Recreation Council

Meeting Minutes, September 11, 2023

Members Present

- Stephanie Clavell
- Penny Rockwood
- Brian Melody
- Sandy Sullivan
- Kevin Wilson
- Ellie Bullock
- Jenny Hobbs
- Jay Wantz
- Fred Mojica
- Eric Myers
- Parker Leimbach

Meeting Call to Order – Stephanie C. (President) called the meeting to order at 7:08 pm in the New Windsor Community Room.

Secretary's Report – We reviewed the minutes from the August meeting. Sandy Sullivan made a motion to approve the minutes and Brian Melody seconded the motion. The minutes were approved by unanimous consent.

President's Report – Stephanie C. provided the following update...

- No TAA updates
- No FOCRAP Meeting/update

Treasurer's Report – Sandy S. provided an August/September 2023 report with a balance of \$38,566.46. Mad a donation to Town of New Windsor for the Frank Schaffer Run Fundraiser, Potomac Edison bills were paid and the scholarship money was given to Shepard Univ for Drake one of the 2023 winners of the WCRC scholarship. Jay Wantz made a motion to approve the report with a second from Jenny Hobbs. The report was approved by unanimous consent.

County Rep Report – Becky Kishter. provided the following update:

- Volunteer of the Year event is scheduled at Charles Carroll Comm. Center for Tuesday, November 7, 2023 @ 6:30pm. Please be sure your Council is well represented. Send Lisa any addresses for individuals you want specifically invited, i.e. nominee's family.
- VOY submission due 9/30/23 - <https://form.jotform.com/232075437151148>
- Hall of Fame submission due 9/15/23 - <https://form.jotform.com/230645605613048>
- Approved Volunteers updated 9/6/23 on the website.
- Reminder to update your background check in the month that it is going to expire. Lisa has sent out the July/August invoices for your Council.
- Filing Taxes reminder: Oct 4, 6:30-8pm Workshop at Training Center for review of IRS workshops on 501-c-3 application process. All Presidents & Treasurers were invited, Community Coordinators will also be present. Bring your device to fill out forms while at the training.
- Trash Cans on fields update – Facilities Dept. will continue to empty cans that are currently on fields at parks – be sure to send Lisa a map of your can locations. They ask that you help with any special events that occur on these fields and have any vendors you contract with remove their own trash generated from their sales as part of your required contract.

Area Coordinator Report – Penny R. provided the following update:

- Booked use of facilities for the following:

<u>Program</u>	<u>When</u>	<u>Where</u>
Cheer	Fall	FSK & Elmer Wolfe Elem.

- Penny submitted final numbers to the Department of Rec & Parks
 - Self Help grants were due in.
 - Sent information to both New Windsor and Union Bridge for the town news letters
-

West Carroll Recreation Council Meeting Minutes, September 11, 2023

NW Liaison Report –Eric M. provided the following update:

- N/A

UB Liaison Report – Brad R. provided the following update:

- No Update

TT Liaison Report – This position remains open on the Executive Board. <Person 1> provided the following update:

- No Update

Program Reports: The following programs provided updates:

- **Basketball-** Ellie Bullock will be taking over the role of Coordinator with schools. This position has been filled a long time by Jay Wantz.

Old Business –N/A

New Business – Rugby asked about setting up a Venmo account or Square.

Fred Mojica and Parker Leimbach from The Ravens Roost presented an opportunity to programs of WCRC that they can apply for donations from the Ravens Roost. The organization would love to give money to youth programs. Forms are available through the Ravens Roost. Also, they will be hosting a Brunch on 10/15/23 at Tony's Café. This is a fundraiser for the organization.

[10/15/23 Brunch at Tony's Cafe Fundraiser](#)

Basketball is having trouble setting up registration with Sports Connect. They are requiring a personal social security number to release funds that are being collected. Jay and Kevin think they may have found a solution and were going to run a test registration after the meeting. They would like to keep Sports Connect as it has a lot of history in it.

Music on the main is 10/7/23. Jay will organize the funnel cake stand. Rugby and basketball will each do half a day. Stephanie will make sure the stand is moved to New Windsor.

The FSK Athletic Boosters would like to use the funnel cake stand for the homecoming game again this year.

Wrap Up/Announcements – Jay made a motion to adjourn at 7:51pm and Kevin seconded. Our next meeting is scheduled for Monday, October 9, 2023 @ 7:00pm. The current plan is to hold the meeting in person at the New Windsor Community Center.

Respectfully Submitted – 2023 WCRC Secretary, Jenny Hobbs